

STOKE ST MICHAEL PARISH COUNCIL

MINUTES OF MEETING HELD ON 11TH MAY 2017

PLEASE NOTE THESE ARE DRAFT MINUTES WHICH WILL BE CONSIDERED AT THE PARISH COUNCIL MEETING ON 15TH JUNE 2017

Present: Keith Holder (Chair), John Sainsbury, Sebastian Wolf, John McEntee, John Johnston, Tanya Squire, Anna Mearns, Amanda Taylor, Kirsty Hayes, Alan Townsend, Bridget Barwell (Clerk)

1. Election of Chair

It was proposed that Cllr Holder be re-elected as Chair.

PROPOSED BY: Anna Mearns

SECONDED BY: John Johnston

AGREED UNANIMOUSLY

2. Election of Vice-Chair

Cllr Squire did not wish to stand and it was proposed that Cllr Means be elected as Vice-Chair.

PROPOSED BY: Tanya Squire

SECONDED BY: Sebastian Wolf

AGREED UNANIMOUSLY

3. Apologies for absence

Apologies were received and accepted from Philip Ham.

4. Declarations of interest - None

5. Public Session - None

6. County & District Councillors' Reports

Cllr Townsend said that at the year-end, MDC has a surplus of just under 1m, with no loss of services. He said that he will be working with Cllr Ham in a transformation role for the next nine months.

7. Minutes of previous meeting

The Minutes of the meeting held on 30th March were agreed to be a true record and signed by the Chair.

PROPOSED BY: Anna Mearns

SECONDED BY: Tanya Squire

AGREED UNANIMOUSLY

8. Matters arising not covered on the Agenda

1. Item 15 – Transparency Code: Clerk will email a copy of the Code to all PCs.
2. Item 7(3) – Slabs for picnic area: Cllr Johnston, together with Nick Taylor, has collected the slabs. He will find out the quantity of scalplings needed.
3. Item 7(4) – Signage for skate park and playground: These signs are now in place.

9. Pedestrian Road Safety Enhancement Scheme

The working party met on 27th April when they looked at the practicalities of moving forward. There was more public support of Option 2. This would making a pedestrian area safe, which would need to be raised or sectioned off, but this could cause problems with HGV movements. The incremental implication would mean looking at an overlaid version using planters rather than bollards. These would be moveable and cost less. SCC Highways will need to be consulted and surveys will need to be carried out. Neil from Vestos will provide costings. This will need to be followed by a public consultation.

It was proposed that the PC should continue to support the working party on this matter moving towards a second public consultation to present information on incremental implication to change the centre of the village.

PROPOSED BY: Anna Mearns **SECONDED BY:** Tanya Squire

AGREED UNANIMOUSLY

Mill Lane: The working party has consulted Neil on the problems at Mill Lane. He has said that there is a need to identify the formal status of the lane and has written to Andrew Tranter, Highways Manager at SCC. Neil thinks that the present signage needs updating. Cllr Mearns will forward a copy of his email to the Clerk. It may be possible to obtain a TRO (Traffic Regulation Order) which can force the closure of the lane. This will be discussed at the next meeting of the working party.

10. Planning

1. Application No. 2017/0697/HSE – The Sycamores, Mendip Road, SSM – Double storey front extension plus single storey side extension

The documents are exactly the same as submitted in the previous application which the PC supported.

PC RECOMMENDS APPROVAL

PROPOSED BY: Anna Mearns **SECONDED BY:** John Johnston

2. Application No. 1082/FUL – Phippens Farm, Fosse Road, SSM – Division of dwelling to form two separate dwellings

This application is for a kitchen on the first floor above a garage and mirrors the extension of the neighbouring property. There will be minimal impact so can see no reason to object.

PC RECOMMENDS APPROVAL

PROPOSED BY: John Johnston **SECONDED BY:** John Sainsbury

PC AGREED UNANIMOUSLY TO BOTH PROPOSALS

11. Millennium Wood

It is understood there has been a delay relating to the searches submitted to MDC. Cllr Townsend said he believed that all issues with the searches had been resolved. He will chase this up.

12. Playing Field

Cllr Johnston confirmed he had cancelled the order of the ramp. It was proposed that he should contact another company who can supply a similar ramp for £5,100, which includes VAT, delivery and installation.

PROPOSED BY: Anna Mearns **SECONDED BY:** Tanya Squire

AGREED UNANIMOUSLY

There is a shortfall of £600 in the Skate Park funds and Cllr Johnston will formally ask the PC at the next meeting to make a contribution to cover this.

The annual inspection will take place during the week commencing 22nd May.

Cllr Townsend left the meeting at 9.00pm

13. Asset Register

Cllr Holder signed the updated Asset Register.

14. Website

Cllr Taylor has received positive feedback. She is obtaining quotes for domain names and email addresses, but imap email addresses (gov.uk) are more expensive. Cllr Taylor will obtain a quote for a .org address which would be cheaper. Another option would be to simply change the pages of the website with the current hosts, Fast Hosts since this contract runs until November. She will bring figures to the next meeting and hopefully the website will be up and running within the next month.

15. Finance

1. Bank balances: Current A/C £3,270.96 Reserve A/C £37,539.88

Cheques for authorisation:

Amanda Clements Advertising – Skate/Play park signs

Primrose Garden Maintenance – Grass cutting x 2 invoices

SSM War Memorial Hall – Rental

Aon Insurance – Annual payment

SSM Community Events Group – Insurance for litter picking day

PROPOSED BY: Anna Mearns **SECONDED BY:** Kirsty Hayes

AGREED UNANIMOUSLY

16. Correspondence

1. Planning Application Approval Notices from MDC:

2017/0655/CLP – Goldsborough Farm, SSM – Change of use of agricultural building to 2 dwelling houses

2016/2862/ADV – Knatchbull Arms, SSM – Erection of replacement illuminated and non-illuminated signs to exterior of building

2. Planning Applications Refusal Notices from MDC:

2016/2292/FUL – The Cottage, Fosse Road, SSM – Change of use to provide holiday accommodation

2017/0142/FUL – Phippens Farm, SSM – Division of dwelling to form two separate dwellings

3. Enforcement Notice from MDC regarding New Blakes Farm, Fosse Road, SSM

4. Email regarding the possible use of the playing field as a potential landing site. It was proposed that the Clerk should reply giving consent for the playing field to be used for this purpose.

PROPOSED BY: John Johnston **SECONDED BY:** Tanya Squire

AGREED UNANIMOUSLY

5. Email from the Conservation Volunteers (TCV), Bristol. They are a team of volunteers who help with various tasks, including tree planting and hedge laying, clearance, footpath construction, etc. They charge a small amount to meet operational costs and can seek third party funding to meet the cost of projects. It was agreed that the Clerk should reply saying that the PC is in the process of taking over woodland and we may contact them in the future to make use of the service they are offering.

17. Matters to report/Items for next agenda

1. The dog waste bin on the field next to the playground needs replacing. Clerk will obtain a price. It was agreed that the new bin should be re-sited – it should not be next to the entrance to the children's playground.

2. Cllr Johnston has been approached regarding a netball court. He has suggested they contact the school.

3. Cookwood was discussed. HGVs are travelling along Stoke Bottom continuously during the day. PC has had no update regarding the current position or the Section 106.

4. Cllr Taylor talked about a future community event – 'Up and Around' which will take place from 11.00am-12.00pm on Saturday, 15th October. They would like to use the playing field, but will need to check there is no football that day.

Meeting closed at 9.35pm

Signed _____

Dated _____