

**Minutes of Stoke Saint Michael Woodland Working Group  
Meeting: Tuesday 2nd June 2020 18.45pm to 19.25pm**

**Attendees via Zoom video conferencing:** Amanda Clements, Keith Hambly, Paul Green, Simon Clarke.

**Apologies received:** John McEntee, Anna Mearns

Chaired by and minutes by Simon Clarke.

**Items discussed**

**1. Organisation of CIO for Stoke St Michael Woodland**

Unfortunately due to the current Covid19 pandemic progress on the CIO is slower than expected. **Action:** Keith Hambly to contact Keith Holder as soon as possible to get an update on progress.

**2. Tree survey and safety check protocol**

Paul Green and Simon Clarke monitoring tree conditions. Majority of site looking good. Two trees identified as possible risk. One on reservoir, and one outside our boundary. **Action:** Paul Green to contact local contractor Jim Murtur to look at dealing with Reservoir Tree alongside pricing for chipping brush material left from winter. **Action:** Simon and Paul to do alternate surveys, Paul June, Simon July and to continue pattern. E-mail report to be a record of this. **Action:** Need to find out who owns land with larger tree with Ash Dieback. Simon will follow up.

**3. Bird box mapping and installation**

All boxes showing sign of use or interest. **Actions:** Simon Clarke to mark all old and new boxes with an ID number, to take a GPS reading for all and to let those that made boxes know that they are in the wood. This is to be done over the coming week.

**4. Grass cutting**

Recognition the paths look good but now need a second cut. **Action:** Simon to chase up Gareth for second agreed cut and to take lace ASAP.

**5. £750 Grant from Improving Lives**

It was agreed that it wasn't a priority to spend the funds, until the new CIO has been formally launched (see Action 1) and current pandemic situation resolved.

**6. 5 Year Management Plan**

**i) Maps for Appendix**

We need to get access to these maps in order to put the management plan out for parish/public consultation. **Action:** John McEntee to contact Sebastian Wolf to try and get hold of the maps and data layers.

## ii) Facebook page

Amanda setting up Facebook page over next week. **Action:** Amanda to set up e-mail and Facebook page and add others as admin on site.

## 7. Security for reservoirs – update

Paul has secured the reservoirs using chain and bar. To be checked regularly but now secure.

## 8. Replacement gate – update

The gate has been secured with a chain. **Action:** Amanda to source a thicker chain at home>

## 9. Wildflower Project:

Simon has given seed to several people who want to create wildflower areas this spring. Because of Corona 19 the project is on hold to the wider community and bigger grants cannot be sought until the CIO is formed.

## 10. Arrangement of next meeting date.

It was agreed that the date of next meeting should be arranged once we have clarity on Covid 19. Regular e-mail communication working to keep on top of jobs.

## 11. AOB

**Poppies:** The poppy area needs cutting, digging and re-seeding for next year. **Action:** Paul to arrange work when possible over the winter/spring.