

Dear Councillors. You are summoned to the **STOKE ST MICHAEL ANNUAL COUNCIL MEETING** which will take place on Thursday 6th May 2021 via Zoom at 7.30pm to be followed by the **Monthly Parish Council Meeting**

Zoom login: -

<https://us02web.zoom.us/j/81498640590?pwd=UERuQmhpU1pyTIN3QUZBSExrYTNsQT09>

Meeting ID: 814 9864 0590

Passcode: 937039

For those joining by telephone: 0208 080 6591

AGENDA FOR STOKE ST MICHAEL PARISH ANNUAL COUNCIL MEETING.

1. Election of Chair

- (a) To elect the Chair for the forthcoming year
- (b) The Chair to sign the Declaration of Office Form

2. Election of Vice-Chair

- (a) To elect the Vice-Chair for the forthcoming year

3. Present

4. Apologies

5. Banking Arrangements

- (a) To agree the 'banking arrangements' for the year and to agree any changes to the nominated signatories

6. To confirm that the Parish Council are Custodian Trustees of the War Memorial Hall and the Community Playing Field

7. Insurance Cover

- (a) Agree annual insurance
- (b) Agree payment of Annual Insurance

8. Accounts for the Year Ending 31st March 2021

- (a) Note the Annual Internal Audit Report from the Internal Auditor
- (b) To approve the Annual Governance Statement of 2020/2021 of the Annual Return
- (c) To approve the Accounting Statement 2020/2021 of the Annual Return
- (d) Notice of Public Rights and Publication of Annual Governance & Accountability Return
- (e) To confirm that the Parish Clerk is also the Responsible Finance Officer.

Next Annual Council Meeting **Thursday 12th May 2022**