

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan **Clerk to the Council**

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

To be at Stoke St Michael War Memorial Hall on Thursday 8th July at 7.30pm

A comprehensive risk assessment is in place to allow this meeting to proceed under current Covid restrictions. Masks must be worn upon entering and leaving the hall and can be removed when speaking. Members of the Parish Council and any members of the public attending will be required to confirm that they:

- are not currently suffering from any Covid symptoms, nor have been asked to isolate or quarantine or are feeling unwell
- have not suffered any Covid symptoms in the last 7 days
- have taken a Lateral Flow Test within the past 48 hours which gave a negative result

(Lateral flow tests are free and can be ordered here: <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>)

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Absent**
4. **Declarations of Interest**
5. **Public session**
6. **County and District Councillor Reports**
7. **To confirm the minutes of the previous meetings held on 6th May 2021, previously circulated**
8. **Matters arising from the minutes but not on the agenda**
9. **Policies**
 - (a) Dates of Future Meetings
 - (b) Annual Risk Assessment
 - (c) Volunteer Policy
 - (d) Dispensation Policy and Dispensation Request Form
10. **Grants**
 - (a) Stoke St Michael Memorial Hall - £2284.94
 - (b) Stoke St Michael Mother and Baby Group - £432.00
11. **To Be Resolved**
 - (a) Appointment of representatives to Committees, Working Parties and Outside Bodies
 - (b) Councillors Interests/Responsibilities
 - (c) Proposal to add an extra clause into the annual insurance to cover a data breach, the cost would be an additional £56.00

- (d) Proposal to obtain quotes to carry out repairs/maintenance to the Lychgate and Bridge.
- (e) Proposal to accept the quote to remove brambles located at the far end of Mead Close
- (f) Discussion To consider the impact of cars parking on the amenity grass in Moonshill Road.
- (g) Proposal to request EDF to remove the charges for Parish Lighting.
- (h) Proposal to replace the damaged Village Sign on Fosse Road – the cost would be approximately £250.

12. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.

- (a) **2021/1114/HSE** Erection of two storey rear and single storey side extension. Location – Springdale, Mendip Road, Stoke St Michael.
Update – Stoke St Michael Parish Council recommended approval as the extension was in proportion to the size of the site and had been designed purposely and sympathetically. There were concerns about its proximity to neighbours but the it had been designed not to directly overlook the affected properties.
- (b) **2020/2600/FUL** – Construction of stoned farm tracks across 35 hectares of agricultural farm land at Cooks Wood Quarry.
Update – An enforcement file has been set up under ENF/2021/0090 and the planning agent is in discussion with the case officer in regard to a resubmission.
- (c) **2020/0580/OTS** – Outline Planning application for the residential development of up to 47 dwellings. Location Land south of Fairbanks, Coalpit Lane. **Update** – Mendip District Council refused the application
- (d) **2021/0570/LBC** – Replacement of glass in 3 no. windows to the north elevation with repair to stonework mullions – Tanyard House, Fosse Road, Oakhill. **Update** Mendip District Council approved the application.

13. Clerk's Report

- (a) Stoke St Michael Woodland have been contacted by Hi-Line in regard to trimming trees along the line of the cables, but there are still nesting birds so Hi-Line are happy to delay this until later on in the year.
- (b) Had been copied into emails from a resident to the Parish Path Liaison Officer (Alun Stewart) regarding footpaths in and out of Cooks Wood Quarry. He has walked the paths and remove the brambles blocking the paths.
- (c) Received notification that the entrance to the drains which serve the gully's on Fosse Road at Fairy Cove were blocked with debris, this has been reported to Somerset Highways.
- (d) The glass in the Bus Shelter has now been replaced, thank you to Roman Glass for carrying out the work.
- (e) Information has been received regarding The Queens Platinum Jubilee Beacons on 2nd June 2022 and asking whether the Parish Council would like to become involved.

14. Finance

Bank Balances as at: - 29th June 2021

Current Account - £3,717.19

Reserve Account - £46,437.49

Quarterly Budget Review

Quarterly Bank Reconciliation

Receipts

(a) Burial Fees - £306.00

(b) Bank Interest - £0.40

Payments

(a) Zoom invoice £14.39

(b) Ionos invoice May and June £24.00

(c) Clerks' salary – May £258.96

(d) SLLC Course Community Engagement & Involvement - £9.00

(e) Roman Glass – replacement of glass in bus shelter - £113.83

(f) WordPress Training - £45.00

(g) Clerk's Back Pay April 2020 to April 2021 - £83.52

(h) Clerk's Back Pay April 2021 to June 2021 - £36.72

(i) Clerk's salary – June £271.20

(j) Transfer from the Reserve Account - £5,000.00

15. Correspondence

(a) Invitation to Neighbouring Parishes/Unitary Authority Meeting on Tuesday 18th May – forwarded 11th May 2021

(b) SALC Councillors Training Events during June and July – forwarded 17th May 2021

(c) Notification of the local poll on the future of Local Government in Somerset – forwarded 17th May 2021

(d) Reaffirming a commitment to continue the local poll – a message from the Stronger Somerset Team – forwarded 26th May 2021

(e) Consultation on Statement of Licensing Policy and Street Trading Policy – Licensing Act 2003 – forwarded 03.06.2021

(f) Two new funds for Mendip! – forwarded 07.06.21

(g) Leaders write to Rt Hon Robert Jenrick and meet to discuss proposals for two unitary authorities – forwarded 15.06.21

(h) Carbon Literacy Training – forwarded 22.06.2021

(i) An update on local government reorganisation in Somerset – forwarded 25.06.21

16. Matters to report/items for next agenda

17. Under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

(a) Review of annual salary for the Parish Clerk

18. Date and time of next meeting