

## **STOKE ST. MICHAEL PARISH COUNCIL**

### **To all Members of Stoke St Michael Parish Council**

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

**Kate Egan                      Clerk to the Council**

### **Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL**

**To be held on Thursday 11<sup>th</sup> November in the War Memorial Hall  
Starting at 7.30pm**

- 1. Welcome by the Chairman**
  - (a) Report from the Town and Parish Council Conference held on 7<sup>th</sup> October**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda**
  - (b) To receive written requests for dispensations for disclosable pecuniary interests**
  - (c) To grant any requests for dispensation as appropriate.**
- 5. Public Session to include a presentation by Rob Palmer from Mendip District Council Planning Policy Team in reference to the Village Design Code.**
- 6. County and District Councillor Reports**
- 7. To confirm the minutes of the previous meetings held on 30<sup>th</sup> September 2021, previously circulated**
- 8. Matters arising from the minutes but not on the agenda**
- 9. To Be Resolved**
  - (a) Discussion and Proposal on whether to participate in the pilot for a Village Design Code and agree the next steps**
  - (b) Confirmation of the position of the bollards in Mill Lane and who will be key holders.**
  - (c) Proposal to appoint the Parish Clerk as Acting Burial Clerk**
  - (d) Proposal on how to deal with the issue with trees on Moonshill Green that have branches overhanging the road and causing a barrier**
  - (e) Proposal for the Parish Council to contribute £36 towards costs of the Clerk studying for the FILCA qualification.**

- (f) Acceptance of the quote and appointment of the Internal Auditor for 2021/22.
- (g) Proposal to appoint a Councillor to respond to the consultation into amending the Environmental Permitting (England and Wales) 2016 Regulations.
- (h) Proposal to respond to the invitation to participate in a working group for a pilot LCN in the Frome area.

**10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

- (a) **2020/2565/OTS** Change of use from agricultural to leisure/tourism. Tourist development of up to 8 shepherds huts / glamping pods and associated infrastructure. Land at 367587 147065 Burnt House Lane to Towns End, Stoke St Michael **Update** Application has been withdrawn
- (b) **2021/1147/VRC** Application to vary / remove condition 2 (drawings) of planning approval 2019/2408/HSE (Proposed two storey rear extension, infill of existing porch and re-siting of front door) to replace skylights on west elevation with dormer windows. Glenmead, Stoke Hill, Stoke St Michael **Update** Mendip District Council approved the application.
- (c) **2021/0085/FUL** Demotion of existing barn and erection of dwelling. Fosse Farm, Fosse Road, Oakhill **Update** Application has been withdrawn.
- (d) **2021/1637/APP and 2021/1636/APP** Application to discharge conditions 3 and 5 on Planning Application 2019/3036/REM following outline approval 2018/2573/OTS for the erection of 2 dwellings. Matters of access, appearance, landscaping, layout and scale. Plot 1, South of Bloomfield, Coalpit Lane, Stoke St Michael. **Update** Mendip District Council approved the applications.

**11. Planning Applications being Monitored**

- (a) **ENF/2021/0090** Construction of stoned farm tracks across 35 hectares of agricultural farm land to be used for walking, cycling, and bridleways. Cooks Wood Quarry, Bector Lane, Stoke St Michael. The application was withdrawn on 1<sup>st</sup> March 2021 and an enforcement case was requested due to part of the application was for retrospective planning. The Enforcement Team have confirmed a case has been opened and that discussions are taking place regarding a resubmission.

## 12. Clerk's Report

- (a) Update on the area around the school being reduced to a 20mph zone. A survey will be carried out to assess where new signs can be located. Please note that this is a 20WLS (20 When Lights Show signs) project, which means it is an advisory limit and is not a permit 20mph Zone or Limit.
- (b) The Parish Council have received notification that the second part of the SALC/SCC grant for Opening Up Safely and Reconnecting Communities Grant for £500 has been awarded.
- (c) Update from Cllr Simon Farnsworth from the Quarry Liaison Meeting on 20<sup>th</sup> October 2021, the report was sent to Councillors prior to the meeting.

## 13. Finance

**Bank Balances as at: - 31<sup>st</sup> October 2021**

**Reserve Account - £36,438.92**

**Current Account - £6,936.06**

**Quarterly Budget Review and Budget Forecast.**

### Receipts

- (a) SALC/SCC Grant £1500.00 received 01.10.21
- (b) SALC/SCC Grant £500 received 21.10.21
- (c) Cheque – Burial Fees - £124.00 – paid into the bank 1.11.21
- (d) Bacs payment – Monument fees - £62.00 received 27.10.21
- (e) Bank Interest - £0.35 – received 11.10.21
- (f) Cheque – Burial Fees - £124.00 – received 04.11.2021

### Payments

- (g) Village Hall Committee – SALC/SCC Grant £1,000
- (h) Stoke St Michael Playing Field Committee – SALC/SCC Grant - £500
- (i) Stoke St Michael Community Events Group – SALC/SCC Grant - £500
- (j) Ink Cartridge - £18
- (k) Monthly payment to IONOS - £12.00 – paid by DD 19.10.21
- (l) Contribution to FILCA - £36.00
- (m) Primrose Garden Maintenance - £651.43
- (n) Clerks Salary – October - £293.76
- (o) Memorial Wreath – £50
- (p) Blake Training Ltd – Brushcutter course - £93.00

#### **14. Correspondence**

- (a)** Councillor Training Events in October – forwarded 04.10.21
- (b)** Notes and PowerPoints from the Town and Parish Council Conference on 7<sup>th</sup> October – forwarded 18.10.21
- (c)** Invitation to Rewilding Somerset Event on 19<sup>th</sup> November – forwarded 18.10.21
- (d)** NALC Consultation on Environmental Permitting Regulations – forwarded 29.10.21
- (e)** Notes from Frome Local Community Network meeting held on 25<sup>th</sup> October – forwarded 02.11.21

#### **15. Matters to report / items for next agenda**

**16. Date and time of next meeting:** Thursday 16<sup>th</sup> December in the War Memorial Hall starting at 7.30pm