

Stoke St Michael Parish Council

MEETING Date: ...Thursday 11th November.....

<p>Agenda Item: Insert wording to appear on the agenda. Remember to make it clear what you are asking your fellow Councillors to do. "To consider..." " To note..." "To review..." "To resolve..."</p>	<p>Acceptance of the quote and appointment of the Internal Auditor for 2021/22</p>
<p>Background Information: Insert as much information as possible so that councillors have the detail that they need in order to make an informed decision</p>	<p>The cost for the internal auditor last year was £280. She was approached this year to requote but declined due to her work load.</p> <p>A firm in Wells was approached and the quote received was for £230 + VAT.</p> <p>Another recommended company in Chippenham was also approached but they too have declined to quote due to their work load.</p> <p>SLAC were also approached to ask if they could recommend any internal auditors within Somerset, and the response was unfortunately they didn't hold such lists.</p>
<p>Background Documents: Insert names of documents to be sent out with the meeting papers.</p>	
<p>Costs: Insert detail of any costs associated with the decision that you are asking the council to make</p>	
<p>Recommendation Insert the resolution that you are seeking ie; "to resolve to..." "to note that ..."</p>	<p>Due to the lack of quote, although three firms were approached, I would recommend appointing the company in Wells for a cost of £230 + VAT.</p>