

## **STOKE ST. MICHAEL PARISH COUNCIL**

### **To all Members of Stoke St Michael Parish Council**

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

**Kate Egan                      Clerk to the Council**

### **Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL**

**To be held on Thursday 21<sup>st</sup> April in the War Memorial Hall  
Starting at 7.30pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda**  
**(b) To receive written requests for dispensations for disclosable pecuniary interests**  
**(c) To grant any requests for dispensation as appropriate.**
- 5. Public Session**
- 6. County and District Councillor Reports**
- 7. To confirm the minutes of the previous meetings held on 10<sup>th</sup> March 2022, previously circulated**
- 8. Matters arising from the minutes but not on the agenda**
- 9. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
  - (a) 2022/0243/FUL** Convert two single storey barns into holiday lets. Dunford Farm, Edford Hill, Holcombe
  - (b) 2022/0571/LBC** Convert two single storey barns into holiday lets. Dunford Farm, Edford Hill, Holcombe
  - (c) 2022/0428/HSE** Replacement of existing outhouse with ancillary accommodation. Sycamore Place, Mendip Road, Stoke St Michael
  - (d) 2022/0608/FUL** Creation of a field access (retrospective). The Old Parlour, Fosse Road, Oakhill

## 10. Planning Applications – Responses to be noted from Mendip District Council and others.

- (a) **2022/0437/PAH** The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 5.6 metres, with a maximum height of 2.8 metres and an eaves height of 2.8 metres. 16 Moonshill Road, Stoke St Michael. **Update** Prior Approval is not required.
- (b) **2021/2831/REM** Approval of reserved matters (Access, appearance, landscaping, layout and scale) following outline approval 2018/1913/OTA for the erection of a single dwelling. Land at 366414 146838, Stoke Hill, Stoke St Michael. **Update** The application has been withdrawn.
- (c) **2021/2518/FUL** Change of use of land from agricultural to dog exercise field (sui generis) to include fencing, parking and access. Manor House Farm, Burnt House Lane to Towns End, Stoke St Michael. **Update** Mendip District Council have approved the application.
- (d) **2022/0036/HSE** Erection of a side extension – East Phippens Farmhouse, Fosse Road, Stoke St Michael. **Update** Mendip District Council have approved the application.
- (e) **2022/0074/APP** Application for approval of details reserved by conditions 3 (External Lighting, 4 (Ecology – Nest Boxes), on planning consent 2020/2176/FUL – Barn Farm, Tadhil Lane, Stoke St Michael **Update** Mendip District Council have approved the application.

## 11. Planning Applications being Monitored

- (a) **ENF/2021/0090** Construction of stoned farm tracks across 35 hectares of agricultural farm land to be used for walking, cycling, and bridleways. Cooks Wood Quarry, Bector Lane, Stoke St Michael. The application was withdrawn on 1<sup>st</sup> March 2021 and an enforcement case was requested due to part of the application was for retrospective planning. The Enforcement Team have confirmed a case has been opened and that discussions are taking place regarding a resubmission **Update** The enforcement team were contacted on 12<sup>th</sup> March for an update and the following was received. “Under the General Data Protection Regulations, the Council has a duty to protect the privacy of the person who is the subject of the complaint as we do for the person reporting the complaint. Therefore, we are no longer

able to provide you with any updates or information about the matter during the course of our investigation. Such information is also likely to be exempt from release under the Freedom of Information Act 2000. You will be provided with a summary of our findings once the investigation has been concluded.”

## **12. To Be Resolved/Discussed**

- (a) Proposal to approve the application to Wainwright’s community fund.
- (b) The Village Design Code will be launched on Thursday 26<sup>th</sup> May in the Village Hall. The War Memorial Hall will be open between 10am and 8pm for residents to view the plans. Discussions on how the day will be run with maybe a Councillor rota.

## **13. Clerk’s Report**

- (a) The tree works required on Moonhill Road were carried out at the end of March.
- (b) Further to a report of a damaged fence and a car blocking the pavement at the bottom of the hollow, this has now all been cleared and the pavement is free of obstructions.
- (c) Further to a request to check insurance on items being stored away from the office. According to the insurance policy machinery stored away from premises are insured up to the value of £6,000.00
- (d) The Parish Path Liaison Officer has been in touch with the Cookswood development to discuss the various footpaths through the development. A meeting was arranged for the end of March to discuss the issues.

## **14. Finance**

Bank Balances as at: - 31<sup>st</sup> March 2022

Reserve Account - £37,801.82

Current Account - £1,428.48

Yearly Review – information only

### **Receipts**

- (a) Burial Fees - £79.00 – received by bacs 4.3.22
- (b) Bank Interest - £0.28 received 9.3.22
- (c) Burial Fees - £128.00 – received a cheque, placed in the bank on 01.04.22
- (d) HMRC VAT Reclaim - £1361.41 – received 31.03.22
- (e) Grant from SALC/SLCC - £800 – received 31.03.22

## **Payments**

- (f)** SLCC Training Seminar in May - £20.00
- (g)** Ionos – Monthly Payment - £12.00 pd on 18.03.22 by DD
- (h)** Ionos – Monthly Payment £12.00 pd on 18.04.22 by DD
- (i)** George Carr & Sons - £979.00 – pd by Paypal on 14.3.22
- (j)** George Carr & Co – purchase of batteries - £510.00 – purchased on Clerks credit card, to be reimbursed.
- (k)** Transfer from the Reserve Account to the Current Account - £5,000
- (l)** Clerks Salary – March - £297.60
- (m)** Purchase of Ink Cartridges - £14.77
- (n)** War Memorial Hall – Hall Hire – £130.00.
- (o)** Transfer to the village hall £800

## **15. Correspondence**

- (a)** Death of a Senior Figure and Protocols – forwarded 21.3.22
- (b)** Frome Area LCN Meeting – 7pm 30<sup>th</sup> March – forwarded 24.3.22

## **16. Matters to report / items for next agenda**

- 17. Date and time of next meeting:** Thursday 19<sup>th</sup> May 2022 in the War Memorial Hall starting at 7.00pm. This will include the Annual Council Meeting and the Parish Council Meeting.