

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan Clerk to the Council

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

**To be held on Thursday 1st September in the War Memorial Hall
Starting at 7.30pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda**
(b) To receive written requests for dispensations for disclosable pecuniary interests
Cllr Nick Corbett has a written request for dispensation in relation to War Memorial Hall Matters for four years (expires June 2026) and Cllrs Amanda Taylor and Keith Hambly have written requests for dispensation in relation to the Community Playing Field for one year (expires June 2023)
(c) To grant any requests for dispensation as appropriate.
- 5. Public Session**
- 6. County and District Councillor Reports**
- 7. Co-option of Parish Councillor**
(a) Signature of acceptance of office form
- 8. To confirm the minutes of the Parish Council Meeting held on 21st July 2022, previously circulated**
- 9. Matters arising from the minutes but not on the agenda**

10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.

- (a) 2022/1608/FUL** Conversion and change of use of redundant rural building into a new dwelling, with internal and external alterations, including landscaping and boundary treatment. Hyatts Hill Farm, Fosse Road, Stoke St Michael
- (b) 2022/1641/FUL** Conversion of Barn to dwellinghouse with a side extension. Field Barn, Limekiln Lane, Midway, Stoke St Michael
- (c) 2022/1618/FUL** Formation of new overflow car park with associated access and landscaping. Duke of Cumberland Inn, Edford Hill, Holcombe
- (d) 2022/1606/FUL** The Erection of a Temporary Rural Worker Dwelling, Stables (Part Retrospective) and a new Horse Menage. Land at Fosse Road, Stoke St Michael

11. Planning Applications – Responses to be noted from Mendip District Council and others.

12. To Be Resolved/Discussed

- (a)** Proposal for the Parish Council to contribute costs to the Parish Clerk attending the National Conference at the beginning of November - £112.96
- (b)** Proposal for the Parish Council to covers costs towards members of the Stoke St Michael Woodland to attend a strimming course
- (c)** Discuss and a possible proposal on whether Mark Reynolds from Context Planning attends the appeal hearing for Yellowgate, the cost would be in the region of £2,600 and £3,100 plus VAT.
- (d)** Proposal on whether to ask Mark Baker from Mark Baker Consulting Limited whether he would be available to attend the appeal hearing in regard to the Highways Report written in November 2020.
- (e)** Proposal for the Parish Council to close the bank account with Lloyds Bank and move to Unity Trust Bank.
- (f)** Proposal to approve the words to be etched onto the bench approved for purchase at the previous meeting
- (g)** Proposal to approve the Burial Fees and Rules for the Parish Cemetery
- (h)** Proposal to approve the Risk Assessment for the Public Areas of land owned by the Parish Council
- (i)** Discussion and completion of the survey forwarded from the Rural Parishes Liaison Meeting on 11th August

- (j) Approval of quote and proposal for appointment of Internal Auditor for this financial year
- (k) Discussion and any possible proposals in regard to issues arising from cars parking on Church Street.

13. Clerk's Report

- (a) Cllr Nick Corbett will be speaking to organisations within the village in regard to areas in the village to be rewilded. A response is still waiting to be received from Mendip District Council in regard to joining the re-wilding scheme
- (b) Correspondence has been received regarding blocked footpaths on the Cooks wood Development, these were forwarded to Somerset County Council, the Parish Council Parish Path Liaison Officer and the Councillor responsible for footpaths.
- (c) Temporary Closure of Stoke Hill. Stoke Hill from the junction with Church Street, westwards for a distance of 254 metres. The works are expected to commence on 5th September 2022 and last until 16th September 2022 between the hours of 00:00 – 23:59 for a total of 12 days.
- (d) Update from Cllr Keith Hambly on the feedback from the Drop-in sessions for the Design Code on 24th and 25th September.
- (e) Wainwrights have offered to install the new dog waste bins, once they have been sited Mendip District Council will be informed so that can be added to the route for emptying.

14. Finance

Bank Balances as at: - 25th August 2022 from the Cash Book

Reserve Account - £48,780.52

Current Account - £1261.67

The External Auditor Report and Certificate for 2021/2022 has been received with the following matters – The external auditor report was not published on the authority's website by the dates specified and the Asset List did not include assets purchased during the year.

Receipts

Transfer

- (a) Transfer of £10,000.00 from the Reserve Account to the Current Account

Payments

- (b)** Parish Clerk – Purchase of ink and paper - £35.97
- (c)** Parish Clerk – Costs towards attending the National Conference - £112.96
- (d)** Stoke St Michael Memorial Hall – hall hire - £180.00 (two invoices)
- (e)** Gordon Gait – removal of a tree from The Mead - £90.00
- (f)** Primrose Garden Maintenance – grass cutting - £666.52
- (g)** Parish Clerk – July Salary - £254.44
- (h)** Parish Clerk – August Salary - £254.44
- (i)** Parish Clerk – HMRC for July - £49.40
- (j)** Parish Clerk – HMRC for August - £49.40
- (k)** Context Planning – Written statement for appeal - £3960.00
- (l)** Ionons – monthly webhosting - £12.00 – pd by DD
- (m)** Stoke St Michael Memorial Hall – Hall Hire - £130.00
- (n)** PKF Littlejohn – Auditing fees - £240.00
- (o)** SALC – Annual Membership - £260.24

15. Correspondence

- (a)** Frome LCN Mapping Villages report – forwarded 29.07.22
- (b)** Mendip District Council Health and Wellbeing Bulletin – August 2022 – forwarded 09.08.22
- (c)** Invitation to the Mendip Parish Forum being held on 8th September – forwarded 10.08.22
- (d)** Invitation to a Somerset Unitary Team Meeting on Tuesday 27th September at 7pm at Wells Town Hall – forwarded 22.08.22
- (e)** Mendip Rural Parishes Liaison Group – survey on wishes and needs from the new Somerset County Council – forwarded 22.08.22

16. Matters to report / items for next agenda

- 17. Date and time of next meeting:** Thursday 13th October 2022 in the War Memorial Hall starting at 7.30pm.