

## STOKE ST. MICHAEL PARISH COUNCIL

### To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

**Kate Egan**                      **Clerk to the Council**

### Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

To be held on Thursday 12<sup>th</sup> January 2023 at Stoke St Michael Primary School  
Starting at 7.30pm

**PLEASE NOTE NEW LOCATION**

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Absent**
4. **(a) To receive declaration of interest from Councillors on items on the agenda**  
**(b) To receive written requests for dispensations for disclosable pecuniary interests**  
Cllr Nick Corbett has a written request for dispensation in relation to War Memorial Hall Matters for four years (expires June 2026) and Cllrs Amanda Taylor and Keith Hambly have written requests for dispensation in relation to the Community Playing Field for one year (expires June 2023)  
**(c) To grant any requests for dispensation as appropriate.**
5. **Public Session**
6. **County and District Councillor Reports**
7. **Co-option of Parish Councillor**  
**(a) Signature of acceptance of office form**
8. **To confirm the minutes of the Parish Council Meeting held on 24<sup>th</sup> November, previously circulated**
9. **Matters arising from the minutes but not on the agenda**
10. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**  
**(a) 2022/2273/FUL** Convert office space (B1) to a holiday let (C1) with internal alterations, installation of carport/terrace and creation of openings to allow for a new door, window, and enlargement of windows. 3 Moonshill Barns, Frog Lane, Stoke St Michael  
**(b) 2022/2473/FUL** Erection of 1no. 4 bed dwellinghouse (Resubmission of 2020/1362/FUL) Land at Cooks Farm, Partmans Hill, Stoke St Michael.
11. **Planning Applications – Responses to be noted from Mendip District Council and others.**  
**(a) 2022/2230/APP** Approval of details reserved by condition 5 (foul drainage) and condition 6 (surface water drainage system) reserved by consent 2019/3015/FUL. Goldsborough Farm, Burnt House Lane to Towns End, Stoke St Michael. **Update** Mendip District Council granted approval

- (b) **2022/1606/FUL** The Erection of a Temporary Rural Worker Dwelling, Stables (Part Retrospective) and a new Horse Manage. Land at Fosse Road, Stoke St Michael. Mendip District Council granted approval with conditions.

#### 12. Grants

- (a) Application for a Grant for £1104.00 from Stoke St Michael War Memorial Hall

#### 13. To Be Resolved / Discussed

- (a) Discussion on projects for 11-18 years olds within the parish as money has been donated for this purpose.  
(b) Approval of the Projected Use of Reserves for 2023-24  
(c) Proposal for extra works at the Millennium Green – trimming of the buddleias at a cost of £71.00  
(d) Discussion and proposal on the location of future Parish Council Meetings.  
(e) Approval of the Lease for Millennium Wood  
(f) Approval of the budget for 2023-24 and the setting of the annual precept

#### 14. Clerk / Councillors Report

- (a) Several emails have been received from residents concerning the lack of weight limit signage on Frog Lane and Fosse Lane heading towards Oakhill and how the Parish Council can install signage  
(b) The Platinum Jubilee bench was delivered just before Christmas and will be situated within the Millennium Wood for anyone to use.  
(c) A response was received from the enforcement department regarding the abandoned cars around the village, this will be read out at the meeting and any further actions required will be discussed.  
(d) The closure of the Lloyds Bank Account was finalised between Christmas and New Year, online access has now been blocked and the final statements and the remaining balance in the form of a cheque are still waiting to be received.

#### 15. Finance

Bank Balances as at: - 5<sup>th</sup> January 2023

Lloyds Reserve Account - £100.00

Lloyds Current Account - £3211.62

Unity Account - £38,080.95

Quarterly Review

Approval and signature of the Quarterly Bank Reconciliation

#### Receipts

(a) Receipt of Burial Fees - £316.00 – chq banked 29.11.2022

(b) £0.01 – received 28.11.2022 – changed bank account details on PayPal

#### Payments

(c) Clerks Salary November and Backpay to 1<sup>st</sup> April - £495.84

(d) HMRC November - £87.80

(e) Purchase of Ink - £17.85

(f) Martin Symes – jubilee bench - £590.00 – paid by bacs 09.12.22

(g) Donation to the School for use of the hall - £30.00

(h) Ionos - £12.00 – pd by Direct Debit 30.12.22

(i) Transfer of money to the Millennium Wood as agreed - £750.00

(j) SLCC Annual Membership - £44.25

(k) Gaits Gardening Services - £178.00

(l) Bank Charges - £8.02 – Pd DD 31.12.22

(m) Clerks Salary December and Burial Clerks - £404.76

(n) HMRC – December - £87.00

**16. Correspondence**

(a) Invitation to a Councillor Forum on 6<sup>th</sup> December at Croscombe Village Hall, from the Avon & Somerset Police and Crime Commissioner.

(b) December news from Somerset County Council – forwarded 05.12.22

**17. Matters to report / items for next agenda**

**18. Date and time of next meeting:** Thursday 23<sup>rd</sup> February 2023 starting at 7.30pm, location to be decided.