

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan **Clerk to the Council**

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

To be held on Thursday 13th July at Stoke St Michael War Memorial Hall
Starting at 7.30pm

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Absent**
4. (a) **To receive declaration of interest from Councillors on items on the agenda**
(b) **To receive written requests for dispensations for disclosable pecuniary interests**
Cllr Nick Corbett has a written request for dispensation in relation to War Memorial Hall Matters for four years (expires June 2026)
(c) **To grant any requests for dispensation as appropriate.**
5. **Public Session**
6. **Somerset Councillor Reports**
7. **To confirm the minutes of the Annual Council Meeting and the Parish Council Meeting held on 25th May, previously circulated**
8. **Matters arising from the minutes but not on the agenda**
9. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
(a) **2023/0976/VRC** Application to vary condition 2 (drawings), 3 (materials) of planning approval 2020/1606/HSE (Make changes to the roof design to form rooms in the roof. Form dormer windows as drawings. From extension to front elevation) to drawings AK_127_03 AND AK_127_04.
Beacon House, Old Frome Road, Doultling
10. **Planning Applications – Responses to be noted from Somerset Council**
(a) **2023/1027/CLE** Residential mobile home. Sycamore Farm Stud, Burges Hill, Stoke St Michael. This is a **notification** only and in line with Somerset Council's constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to the Planning Officers.
(b) **2023/0604/APP** Approval of details reserved by conditions 3 (Bat Licence) condition 4 (Bat Boxes) condition 5 (Wildlife Protection and Enhancement Scheme) and condition 8 (Surface Water Drainage) on consent 2022/1608/FUL. Hyatts Hill Farm, Fosse Road, Stoke St Michael.
Decision Somerset Council have granted approval

- (c) **2023/0627/FUL** Conversion and change of use of redundant rural building into a new dwelling with internal and external alterations, including landscaping, boundary treatment and change of use of agricultural field as extension of proposed domestic curtilage. Hyatts Hill Farm, Fosse Road, Stoke St Michael. **Decision** Somerset Council have granted approval.
- (d) **2023/0363/FUL** Erect a storage barn and outdoor equestrian arena. Land at 365909 147128 Fosse Road, Stoke St Michael. **Decision** Somerset Council have granted approval.
- (e) **APP/Q3305/W/23/3318782** 2022/1641/FUL was refused by Mendip District Council on 26th January 2023. The Parish Council recommended refusal. The appeal is to be decided on the basis of an exchange of written statement by the parties and, if considered appropriate, a site visit by an Inspector. Please ensure that any representations you wish to make on this appeal are received by the Planning Inspectorate by 19th July 2023

11. Grants

- (a) Grant Application from Stoke St Michael War Memorial Hall for £2,500.00

12. Approval of Policies / Risk Assessments

- (a) Proposal to approve the Risk Assessment for Public Areas owned by the Parish Council

13. To Be Resolved / Discussed

- (a) Proposal to approve the social media policy
- (b) Discussion on whether to refurbish the old Notice Board and open it up for Community Use
- (c) Appointment of Council representative for Footpaths who would then liaise with the Parish Path Liaison Officer.
- (d) Appointment of a Parish Council representative to attend the Local Community Networks, the first one is taking place on Monday 31st July in Pilton Village Hall, starting at 7pm.
- (e) Discussion and possible application of Health and Wellbeing Grant from the Somerset Association of Local Councils.
- (f) Ratify the decision for Stoke St Michael Events Group to use the Millennium Green for the Treasure Hunt and put-up signage.
- (g) Proposal to scrap one of the batteries used to charge the Power Tools.
- (h) Discussion on the next stage regarding Parking on Moonshill, results of the survey were forwarded prior to the meeting.
- (i) Discussion on whether a survey / walk in session should be prepared for traffic issues within the village.
- (j) Discussion and possible proposal for the Parish Council to apply for the Community Funded 20mph Speed Limits
- (k) Approval of the Parish Council Annual Booking Contract and Booking Form for use of the War Memorial Hall for Parish Council Meeting.
- (l) Discussion and possible proposal as to whether to carry out work on the Footbridge by the Lychgate due to the timber boards starting to come loose and a wobbly hand rail.

14. Clerk / Councillors Report

- (a) When a planning application is referred to the Planning Board – Where there is conflict between the Parish Council and the Planning Officer, the application is referred to the Chair and Vice Chair of the Planning Board to decide. The divisional members are notified the application has been deferred but the decision is between the Chair and Vice Chair of the Planning Board and the Planning Officer.
- (b) Full responsibility for the Millennium Wood has now been handed over to Stoke St Michael Woodland CIO as the lease was completed on 3rd July 2023.
- (c) Reply from the enforcement officer in relation to Cooks wood is that from a planning perspective there is no evidence the permission is not being lawfully implemented. Further amendments have been made to the original permission but such a process is lawful.
- (d) The new grit bins have been delivered around the village, they will be filled at the beginning of the winter and hope to make the roads safer under icy conditions. The old damaged Grit Bin on Tower Hill has been disposed of, thanks to Cllrs Simon Collins and Peter Rhodes.
- (e) The Parish Council would like to thank Cllrs Amanda Taylor and Matthew Rice for clearing up the Lychgate and Millennium Green after an antisocial incident.
- (f) The mobile library that stops monthly at St Michaels Close is currently being reviewed as unfortunately numbers of users are very low, if this continues the service will be withdrawn by the end of the year. A post was placed on the Parish Council Facebook to promote the service and hopefully increase the numbers.

15. Finance

Bank Balances as at: - 6th July 2023
Unity Account - £57,485.63
Quarterly Budget Review
Approval and Signature of Quarterly Bank Reconciliation

Receipts

(a) Burial Fees - £332.00 – pd into the bank 05.06.23

Payments

- (b) Clerks Salary and Expenses – £734.68
- (c) Ionos – Website hosting - £3.56 – pd DD 28.05.23
- (d) Ionos – Website Hosting - £12.00 – pd DD 28.06.23
- (e) Glasdon – purchase of Grit Bins - £431.33
- (f) War Memorial Hall – Hall Hire - £30.00
- (g) Primrose Garden Maintenance – Grass Cutting - £680.23
- (h) Unity Trust Bank – Bank Charges - £18.00 – pd DD 30.06.23

16. Correspondence

- (a) Briefing Sheet from Somerset Council for June – forwarded 06.06.23
- (b) List of various Councillor Training Courses – forwarded 27.0.23

17. Matters to report / items for next agenda

18. Date and time of next meeting: Thursday 7th September 2023 starting at 7.30pm, Stoke St Michael War Memorial Hall.