

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan Clerk to the Council

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

**To be held on Thursday 23rd November at Stoke St Michael War Memorial Hall
Starting at 7.30pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda**
(b) To receive written requests for dispensations for disclosable pecuniary interests
Cllr Nick Corbett has a written request for dispensation in relation to War Memorial Hall Matters for four years (expires June 2026). Cllr Anna Mears has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Keith Hambly has a written request for dispensation in relation to Stoke St Michael Community Field for one year (expires September 2024).
(c) To grant any requests for dispensation as appropriate.
- 5. Public Session**
- 6. Somerset Councillor Reports**
- 7. To confirm the minutes of the Annual Council Meeting and the Parish Council Meeting held on 19th October 2023, previously circulated**
- 8. Matters arising from the minutes but not on the agenda**
- 9. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
(a) 2023/1897/CLEB Erection of 2no timber garden building, 1 free standing metal shed, construction of ornamental pond and double gate access to the rear of the property with siting of oil tank in the car park. The Mill, Mill Lane, Stoke St Michael. This is a **Notification** only and in line with Somerset Council's constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to the Planning Officers.

(b) 2023/2138/PAA Prior Approval for a proposed change of use of agricultural building to a dwelling house (Class C3) and for associated operational development. Plot North of Somers Farm, Burnt House Lane, Stoke St Michael. This is a **Notification** only and in line with Somerset Council's constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to the Planning Officers

(c) 2023/1593/HSE Conversion of outhouse to ancillary accommodation with alterations. Shelving Close, Mendip Road, Stoke St Michael

10. Planning Applications – Responses to be noted from Somerset Council

11. To Be Resolved / Discussed

(a) Discussion and possible Proposal to approve the quote and design for a Community Noticeboard

(b) Following with public consultation on 2nd November a discussion and possible proposal for the border at Moonshill.

(c) Discussion on the maintenance work that is required around the Lychgate and the Millennium Green

(d) Proposal to approve the quote for repairing the wall by the Lychgate due to damage

(e) Discussion on the replacement bridge over the river on the Millennium Green.

(f) Proposal to contribute £500 a year for the next two years to enable the Parish Clerk to study for the Level 4 section of the Community Governance qualification.

(g) Proposal for the Parish Council to submit an Expression of Interest for the Community Review Project

(h) Discussion and any possible proposal following the letter received from Somerset Council regarding Asset and Service Devolution

(i) Proposal to transfer an amount of money to a Reserve Account to receive interest.

(j) Proposal to approve the Annual Budget for 2024-2025 and the Precept to be applied for from Somerset Council

(k) Discussion and possible proposal as to whether purchase the Auto Speed Watch Camera.

12. Clerk / Councillors Report

(a) Update from Cllr Simon Collins on the LCN Meetings.

(b) Following monitoring of vehicles being parked at the bottom of the Mead, research has been carried out and the Parish Council owns the grassy area at the bottom of the Mead and the strip between the 5 Mead Close and the stream. There is a restrictive covenant on the land to ensure it remains as public open space.

(c) John Wainwright held an open session on 15th November to present the new future plans for the Quarry.

(d) The new hedge has been laid along the side of the cemetery, brash has been left in piles, this will be removed.

(e) Complaints have been received regarding the faded painted lines outside the school. According to Somerset Council's website they are not responsible for that area.

13. Finance

Bank Balances as at: - 16th November 2023

Unity Account - £47,081.04

Payments

- (a) Stoke St Michael War Memorial Hall – Hall Hire for Parish Council Meeting - £30.00
- (b) Stoke St Michael War Memorial Hall – Hall Hire for Public Consultation - £40.00, please note this will be reclaimed.
- (c) Stoke St Michael Primary School – Hall Hire - £30.00
- (d) Clerks Salary and Expenses – October - £340.34
- (e) Primrose Garden Maintenance – Grass Cutting - £680.23
- (f) Ionos – Web Hosting - £12.00 – pd by DD
- (g) Remembrance Wreath - £50.00

14. Correspondence

(a) Shepton LCN Meeting Minutes from 18th October, the next meeting is Thursday 11th January – forwarded 08.11.23

(b) Quarry Liaison Committee Minutes from 4th October, next meeting is 20th March 2024

15. Matters to report / items for next agenda

16. Date and time of next meeting: Thursday 4th January 2023 starting at 7.30pm, Stoke St Michael War Memorial Hall.