

## Stoke St Michael Parish Council

MEETING Date: ...Thursday 25<sup>th</sup> November 2023.....

<p><b>Agenda Item:</b> Insert wording to appear on the agenda. Remember to make it clear what you are asking your fellow Councillors to do. "To consider..." " To note..." "To review..." "To resolve..."</p>	<p>Proposal to contribute £500 a year for the next two years to enable the Parish Clerk to study for the Level 4 section of the Community Governance qualification</p>
<p><b>Background Information:</b> Insert as much information as possible so that councillors have the detail that they need in order to make an informed decision</p>	<p>The Level 4 Certificate of Higher Education in Community Governance is a professional qualification, available to all local council staff, councillors and county officers, and builds on the knowledge gained in the Certificate in Local Council Administration (CiLCA).</p> <p>Community Governance looks at the way in which people and organisations work together and independently, making decisions for the benefit of a local community. The two-year course will cover the following modules -</p> <ul style="list-style-type: none"><li>Community Governance, Local Council Finance, Community led Planning or the Planning System, Organisational Governance, Local Council Law and Procedures, Building Communities and Managing People or Managing Projects</li></ul> <p>I obtained the Introduction to Local Council Administration (ILCA) in 2017, Certificate in Local Council Administration (CILCA) in 2020, Financial Introduction to Local Council Administration (FILCA) in 2021 and have always been keen to obtain the Community Governance and now the opportunity has presented itself.</p>
<p><b>Costs:</b> Insert detail of any costs associated with the decision that you are asking the council to make</p>	<p>The duration of the cost is 2 years, it is both distance and residential learning and includes three 24-hour study days during each study year.</p> <p>The total cost is £6,500 (£3,250 per year) and the request is for Stoke St Michael Parish Council to contribute £500 a year for the next two years towards the costs.</p>