

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan **Clerk to the Council**

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

To be held on Thursday 9th May 2024 at Stoke St Michael War Memorial Hall
Starting at 8.00pm

1. **Welcome by the Chairman.**
2. **Apologies for absence**
3. **Absent**
4. **(a) To receive declaration of interest from Councillors on items on the agenda**
(b) To receive written requests for dispensations for disclosable pecuniary interests
Cllr Anna Mears has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Keith Hambly has a written request for dispensation in relation to Stoke St Michael Community Field for one year (expires September 2024). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028)
(c) To grant any requests for dispensation as appropriate.
5. **Public Session.**
6. **Somerset Councillor Reports**
7. **Co-Option of Parish Councillor**
(a) Proposal for the co-option of two new Councillors onto the Parish Council
(b) Signature of the Acceptance of Office Form
8. **To confirm the minutes of the Parish Council Meeting held on 21st March 2024, previously circulated**
9. **Matters arising from the minutes but not on the agenda**
10. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
(a) 2024/0583/LBC application to reinstate fireplace opening, and insert wood-burning stove. The Mill, Mill Lane, Stoke St Michael
(b) 2024/0599/FUL Conversion of field barn to a dwelling. Plot south of Batch Farm, Limekiln Lane, Stoke St Michael.

11. Planning Applications – Responses to be noted from Somerset Council

- (a) **2023/2293/FUL** Erection of stable building and creation of riding arena along with associated muck heap (midden) turnout area and yard. To include change of use of land from agricultural to equestrian. Barn Farm, Tadhill Lane, Stoke St Michael. **Decision** Somerset Council have granted approval.
- (b) **2023/2484/HSE** Retrospective planning permission for a timber outbuilding / summerhouse in rear garden ancillary to main house. The Birch, Stoke Crescent, Stoke St Michael. **Decision** Somerset Council have granted approval.
- (c) **2024/0205/APP** Approval of details reserved by conditions 3 (lighting) and 12 (landscaping) on planning consent 2022/2473/FUL. Meadowbank, Partmans Hill, Stoke St Michael. **Decision** Somerset Council have granted approval.

12. Grant Applications

- (a) Approval of the Grant Application from the Community Events Group for £175.00
- (b) Approval of the Grant Application for the Village Community Field for £5,500

13. To Be Resolved / Discussed

- (a) Approval of the Lychgate Cleaning Rota for 2024-2025
- (b) Proposal to approve the increase in Burial Fees for 2024, these are in line with the Diocese fees
- (c) Proposal to replace the damaged bus shelter that was hit at the beginning of April, if approved the cost will be covered by insurance.

14. Clerk / Councillors Report

- (a) Update from Cllr Amanda Taylor on the installation the rocks at Moonshill.
- (b) Update from Cllr Amanada Taylor on the bridge replacement / repair on Millennium Green, a report was sent out prior to the meeting.
- (c) National Grid will be reducing the maple by 1.5m and reduce the willow back to historic pruning points (2m), these trees are located on Millennium Green.
- (d) Verbal update from the LCN Meeting held on Monday 29th April.
- (e) Revd. Anthony Dickson is retiring at the end of May, the Parish Council wish him good luck in his retirement.

15. Finance

Bank Balances as at: - 1st May 2024

Unity Current Account – £50,364.64

Unity Savings Account – £20,123.56

To note the Budget Review ending 31st March 2024

Approval and signature of the Bank Reconciliation for 31st March 2024

Receipts

- (a) Burial Fees - £332.00 – Cheque placed in the bank 15.04.24
- (b) Bank Interest - £123.56 – received 31.03.24
- (c) Receipt of Annual Precept - £28,731.00 – received 29.04.24
- (d) VAT Reclaim £1937.58 – received 10.04.24
- (e) Memorial Fee - £17.00 – received 30.04.24

Payments

- (f) Clerks' salary and expenses – March and April - £730.60
- (g) SLCC – Councillor training - £25.00
- (h) Do the Numbers Ltd – Internal Auditor - £250.00
- (i) Ionos – website hosting - £13.80
- (j) Clerks Salary and expenses – April - £365.30
- (k) Primrose Garden Maintenance - £729.05

Transfers

- (l) Transfer of the Precept into the Savings account £28,731.00

16. Correspondence

- (a) LCN Community Network Minutes from the meeting held on 11th March – forwarded 28.03.24
- (b) Invitation to apply for a role on the Somerset Council's Standards Committee – forwarded 15.04.24
- (c) Training Courses from SALC and Breakthrough Communications – forwarded 18.04.24
- (d) Councillor Training Courses for May and June – forwarded 30.04.24

17. Matters to report / items for next agenda

18. Date and time of next meeting: Thursday 13th June 2024 starting at 7.30pm. Stoke St Michael War Memorial Hall.