

## STOKE ST. MICHAEL PARISH COUNCIL

### To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

**Kate Egan Clerk to the Council**

### Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

To be held on Thursday 28<sup>th</sup> November at Stoke St Michael War Memorial Hall,  
Stoke Hill, Stoke St Michael Starting at 7.30pm

1. **Welcome by the Chairman.**
2. **Apologies for absence**
3. **Absent**
4. **Declarations of Interest and Dispensations**
  - (a) **To receive declaration of interest from Councillors on items on the agenda**
  - (b) **To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Anna Mears has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Keith Hambly has a written request for dispensation in relation to Stoke St Michael Community Field for one year (expires October 2025). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028)
  - (c) **To grant any requests for dispensation as appropriate.**
5. **Public Session.** The period designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes.
6. **Somerset Councillor Reports**
7. **To consider the approval of the minutes of the Parish Council Meeting held on 17<sup>th</sup> October, previously circulated**
8. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
  - (a) **2024/2056/HSE** Proposed double garage. Mendip Farmhouse, Mendip Road, Stoke St Michael
9. **Planning Applications – Responses to be noted from Somerset Council**
  - (a) **2024/100/APP** Approval of details reserved by condition 15 (drainage) and 16 (oil interceptor) on planning consent 067818/010 (revised drainage strategy received 27/9/24). Cooks Wood Quarry, Bector Lane, Stoke St Michael. **Decision** Somerset Council granted approval.

## **10. Policies**

- (a) To consider the recommendation to approve the Terms of Reference for the Staffing Committee.

## **11. Grants**

- (a) To consider the grant application from the Stoke St Michael Woodland Group for £2,000.

## **12. To Be Resolved / Discussed**

- (a) To ratify the request to cover the cost replacement pads and battery for the Defibrillator outside the village hall.
- (b) To consider the Parish Council having responsibility for the village defibrillator, adding it to the Asset List, insurance and covering any maintenance costs.
- (c) To consider and review the draft budget for 2025-2026 for any additions or deletions with a recommendation the budget is approved at the Parish Council meeting being held on Thursday 9<sup>th</sup> January.
- (d) To consider any recommendations regarding the Enhancement Scheme following a meeting with Nathan Turnbull from Keir.

## **13. Clerk / Councillors Report**

- (a) Bulbs have been ordered for planting at Moonshill Green and a couple have kindly come forward to help with the planting.
- (b) Following a post on the Parish Council Facebook page asking for volunteers to help create the Emergency Plan, unfortunately no replies were received.
- (c) Confirmation has been received that the measurements for the bridge are all within the drawings, so a tender document will be created and sent out to interested parties.
- (d) Following a request for S106 monies from Somerset Council regarding the development at Yellowgate the request was denied as the site already has outline consent and planning obligations (and conditions) can only be attached to a consent if the application would be unacceptable without them. During the appeal the inspector made specific reference to the highways in his decision letter and was of the view that it was not an issue that could result in a refusal (also noting the absence of any objection from the Highway Authority).
- (e) The national pay award was released at the end of October, this is reflected in the November salary with backpay until the 1<sup>st</sup> of April.
- (f) Tree work in the churchyard is scheduled for the first week of December, this is dependent on the weather.
- (g) Following a meeting with Niall Robertson (Asset Maintenance Officer from Somerset Council) and members of the PCC regarding the ongoing maintenance of the churchyard. A discussion was held about the current repairs such as repointing the wall and repairs to the tomb crypts – Somerset have requested this work is carried out first before they become responsible for the maintenance of the Churchyard. Following an email, they were happy to take this forward on an agreed maintenance / repair plan if the expenditure is a bit too much in one year.

(h) Update from Cllr Peter Rhodes on the Withybrook Traffic Issues.

**14. Reports from the Working Parties**

(a) Update from the Youth Services Working Party

(b) Update from the Emergency Plan Working Party

**15.. Finance**

Bank Balances as at: - 21<sup>st</sup> November 2024

Unity Current Account – £6,604.90

Unity Savings Account – £44,589.21

**Payments**

(a) Clerks Salary and expenses October and November £565.26

(b) Stoke St Michael War Memorial – Hall Hire - £30.00

(c) Primrose Garden Maintenance – Grass Cutting - £729.05

(d) SLCC – Annual Membership - £99.00

(e) RBL – Remembrance Wreath - £50

(f) Unity Trust Bank – Bank Charges - £5.40

**16. Correspondence**

(a) Free SALC Training Events – forwarded 22.10.24

(b) Publication of Shepton Mallet Neighbourhood Plan – forwarded 30.10.24

(c) Invitation to the Parishes Conference on 13<sup>th</sup> November – forwarded  
30.10.24

(d) Early Engagement on the Local Plan for Somerset Council – forwarded  
30.10.24

(e) Letter from Cllr Bill Revan's to Somerset Parishes – forwarded 13.11.24

**17. Matters to report / items for next agenda**

**18. Date and time of next meeting:** Thursday 9<sup>th</sup> January starting at 7.30pm.  
Stoke St Michael War Memorial Hall.