

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan Clerk to the Council

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

**To be held on Thursday 24th July 2025 at Stoke St Michael War Memorial Hall,
Stoke Hill, Stoke St Michael Starting at 7.30pm**

- 1. Welcome by the Chairman.**
- 2. Apologies for absence**
- 3. Absent**
- 4. Declarations of Interest and Dispensations**
 - (a) To receive declaration of interest from Councillors on items on the agenda**
 - (b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Anna Mearns has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Keith Hambly has a written request for dispensation in relation to Stoke St Michael Community Field for one year (expires October 2025). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028)
 - (c) To grant any requests for dispensation as appropriate.**
- 5. Public Session.** The period designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes.
- 6. Somerset Councillor Reports**
- 7. To consider the approval of the minutes of the Parish Council Meeting held on 19th June 2025, previously circulated**
- 8. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
 - (a) SCC/4079/2023** Application to vary planning conditions 1, 7, 37 and 38 of Planning Permission ref: IDO/M/24/B dated 11th July 1995 to amend the working plans, restoration requirements and end dates to facilitate the Extension of Stoke Quarry (Notice of determination of conditions to which an Interim Development Order (IDO) Permission is to be subject relating to IDO-M-24-B- Section 73 Planning. Moons Hill Quarry, Stoke St Michael.

(b) SCC/4080/2023 Section 73 Planning Application to vary Planning Conditions 1, 7, 37 and 38 of Planning Permission ref: IDO/M/26/B dated 11th July 1995 to amend the working plans, restoration requirements and end dates to facilitate the Extension of Stoke Quarry. Moons Hill Quarry, Stoke St Michael.

(c) SCC/4081/2023 Section 73 Planning Application to vary Planning Conditions 2, 8, 49, 50 and 51 of Planning Permission ref: M25/1/76 dated 9th December 2003 to amend the working plans, restoration requirements and end dates to facilitate the Extension of Stoke Quarry. Moons Hill Quarry, Stoke St Michael.

(d) SCC/4082/2023 Planning Application for the Extension of Stoke Quarry. Moons Hill Quarry, Stoke St Michael.

9. Planning Applications – Responses to be noted from Somerset Council

(a) 2025/0977/HSE Erection of two storey rear extension and detached garage. 13 Moonshill Road, Stoke St Michael. **Decision** Somerset Council have granted approval.

10. To Be Resolved / Discussed

(a) To discuss approaching companies for quotes to repair the roof on the Lychgate as tiles need replacing. If prices have already been obtained by Cllr Amanda Taylor, these could be considered.

(b) Discussion and any actions for the repairs to the culvert being carried out in September and the concerns about pedestrian safety.

11. Clerk / Councillors Report

(a) Update from Cllr Phil Howard on the Emergency Plan Working Group – draft copy attached.

(b) Update on the LCN Meeting held on 7th July, Highways LCN Meeting and the Health and Wellbeing meeting on 15th July.

(c) Following a request from developers and Somerset Council for the naming of the addresses for the properties on the south side of Frog Lane, the developers suggested Whitstone Park. Following a poll on Facebook and a board at Stoke Fest the Parish Council have put forward Fosse Meadow and Harridge View.

(d) Update from Cllr Peter Rhodes on alternative suggestions for speed reduction at Withybrook.

12. Finance

Bank Balances as at: - 17th July 2025

Unity Current Account – £5,904.37

Unity Savings Account – £62,503.79

Approval of the quarterly bank reconciliation

To note the quarterly budget review – April to June

Receipts

Payments

(a) Clerks' wages and expenses for June and July - £773.84

(b) Primrose Garden Maintenance – Grass Cutting - £772.12

(c) Alun Stewart – refund for petrol - £15.72

(d) Ionos – Website Hosting (July) - £13.80 – pd by DD

(e) Unity Trust Bank – monthly charges (June) – pd by DD 30.06.25

(f) Unity Trust Bank – monthly charges (July) – pd by DD 31.07.25

13. Correspondence

(a) Conservative Group Briefing sheet for Parish and Town Councils, July 2025 – forwarded 02.07.25

(b) LCN Meeting – Monday 7th July in the Council Chambers, Council Offices, Shepton Mallet.

(c) Parish Preparedness survey – forwarded to the Emergency Plan Working Group – 16th July

14. Matters to report / items for next agenda

15. Date and time of next meeting: Thursday 11th September 2025 starting at 7.30pm, to be held at the. Stoke St Michael War Memorial Hall.

16. Under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

(a) The Parish Council as the Custodian Trustees of the War Memorial Hall to note the proposed updated constitution for the War Memorial Hall and submit any views.