

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan Clerk to the Council

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

To be held on Thursday 23rd October 2025 at Stoke St Michael War Memorial Hall, Stoke Hill, Stoke St Michael Starting at 7.30pm

- 1. Welcome by the Chairman.**
- 2. Apologies for absence**
- 3. Absent**
- 4. Declarations of Interest and Dispensations**
 - (a) To receive declaration of interest from Councillors on items on the agenda**
 - (b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Anna Mearns has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Keith Hambly has a written request for dispensation in relation to Stoke St Michael Community Field for one year (expires October 2025). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028)
 - (c) To grant any requests for dispensation as appropriate.**
- 5. Public Session.** The period designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes.
- 6. Somerset Councillor Reports**
- 7. To consider the approval of the minutes of the Parish Council Meeting held on 11th September 2025, previously circulated.**
- 8. Policies**

Adoption of the following policies

 - IT Policy
 - Bring Your Own Device Policy
- 9. To Be Resolved / Discussed**
 - (a)** Proposal to consider replacing or repairing the two swing gates between Stoke Hill and the Community Field.
 - (b)** To discuss the next steps for the replacement Stone Bridge as some quotes have been received for the works.
 - (c)** Proposal to obtain quotes to carry out works to the trees located on Moonshill Green.

10. Clerk / Councillors Report

- (a) Update from Cllr Phil Howard on the Emergency Plan Working Group
- (b) Update from the Public Consultation held on 27th September.
- (c) Information has been received informing the Parish Council that Moonshill Close is becoming an eyesore and becoming an extension of people's garden. They are having to help Primrose move the equipment left out so the grass can be mown. Requests for signs have been suggested.
- (d) Somerset Council does not include Stoke St Michael Parish Council with updates, although several requests have been made to include the council. Somerset Council have adopted the Local Plan II Limited Update – there were no additional sites included for Stoke St Michael.

11.. Finance

Bank Balances as at: - 16th October 2025

Unity Current Account – £52,849.94

Unity Savings Account – £7,373.08

Approval of the Quarterly Bank Reconciliation

To Note the Quarterly Budget Review

Receipts

(a) Unity Trust Bank – Bank Interest - £346.15

(b) Memorial Fees – James Long – £19.00

(c) Dignity Funerals – Burial Fees - £357.00

Payments

(d) Unity Trust Bank – Bank Charges – August – pd by DD 30.09.2025

(e) Ionos – Website Hosting – £13.80 – pd by DD 30.09.2025

(f) Glasdon – Purchase of litter bin - £165.90

(g) Amanda Taylor – printing of leaflets - £58.00

(h) J Murtagh – Tree Works - £2340.00

(i) SSM War Memorial Hall – Hall Hire - £123.00 – three invoices

(j) Clerks' salary and expenses September - £398.92

(k) Primrose Garden Maintenance – Grass Cutting - £772.12

(l) Somerset Council – Emptying of bins - £280.80

Transfers

12. Correspondence

(a) Request from Make the Sunshine to complete a youth engagement survey – forwarded 26.09.25

(b) Slides from the Community Consultation Training – forwarded 08.10.25

13. Matters to report / items for next agenda

14. Date and time of next meeting: Thursday 11th December 2025 starting at 7.30pm, to be held at the. Stoke St Michael War Memorial Hall.