

## **STOKE ST. MICHAEL PARISH COUNCIL**

### **To all Members of Stoke St Michael Parish Council**

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

**Kate Egan Clerk to the Council**

### **Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL**

**To be held on Thursday 11<sup>th</sup> December 2025 at Stoke St Michael War Memorial Hall, Stoke Hill, Stoke St Michael Starting at 7.30pm**

- 1. Welcome by the Chairman.**
- 2. Apologies for absence**
- 3. Absent**
- 4. Declarations of Interest and Dispensations**
  - (a) To receive declaration of interest from Councillors on items on the agenda**
  - (b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Anna Mearns has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028)
  - (c) To grant any requests for dispensation as appropriate.**
- 5. Public Session.** The period designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes.
- 6. Somerset Councillor Reports**
- 7. To consider the approval of the minutes of the Parish Council Meeting held on 16<sup>th</sup> October and 23<sup>rd</sup> October 2025, previously circulated.**
- 8. Planning Applications – If other planning applications are received between the date of this notice and the date of the next meeting, they may be considered.**
  - (a) 2025/1911/FUL** For the existing mobile home on site for an essential rural worker, to be made permanent, erection of a hay barn and erection of an additional foaling stable. Land at 364927 147210 Fosse Road, Stoke St Michael. **Recommendation** This was considered under delegated authority and the recommendation was to leave the decision to the Planning Officer.
  - (b) Appeal APP/E3335/W/25/3375181 – 2025/1607/PIP** Erection of a detached bungalow. Land at The Hollies, Tadhil Lane, Stoke St Michael.  
**To Note** No further comments were submitted by the Parish Council.

## **9. Planning Applications – Responses to be noted from Somerset Council.**

- (a) 2024/1441/REM** Application for approval of Reserved Matters in respect of the Erection of 45 no. dwellings, landscaping, infrastructure and associated works pursuant to Outline Planning Permission 2020/0580/OTS. Land South of Fairbanks, Coalpit Lane, Stoke St Michael. **Decision** Somerset Council granted approval.
- (b) 2025/1686/CLE** Certificate of Lawfulness of existing use as mixed use of land for commercial and private equestrian and residential uses. Sycamore Farm, Stud Burges Hill, Stoke St Michael. **Decision** Somerset Council have stated the development is not lawful.

## **10. To Be Resolved / Discussed**

- (a)** To Note the amended Constitution from Stoke St Michael War Memorial.
- (b)** Proposal to approve the Scheme of Delegation to the Clerk
- (c)** To consider any further action on the clearance of Moonshill Green and improving the area of open space.
- (d)** To note the report written by Cllr Anna Mearns following the public consultation regarding the repairs to the culvert.
- (e)** To consider appointing another company to complete the repairs to the roof on the Lychgate due to several postponements.
- (f)** To note the Section 106 agreement for Yellowgate.
- (g)** Following the Planning Board Meeting on Tuesday 2<sup>nd</sup> December and the approval of the reserved matters, members of the parish Council have now been asked to consider matters they wish to be included within the Construction Management Plan (CMP) for Yellowgate.

## **11. Clerk / Councillors Report**

- (a)** Update on the Emergency Plan Working Group
- (b)** Quotes for tree works to be carried out at Moonshill Close have not been received, these will be chased.
- (c)** A social media post was published asking residents to keep Moonshill Green clear, the Council may wish to consider any further action that might be required. There have been no responses although several complaints have been received by email.
- (d)** The faulty gate between Stoke Hill and the Community Field has been reported again to Somerset Council, no response as when the repair might be carried out has been received. A notification was received on the 12<sup>th</sup> of November saying the stile had been cleared and the issue was now closed.
- (e)** Update on the Safer Routes for HGV's meeting held on 28<sup>th</sup> November and the LCN Transport Meeting held on 13<sup>th</sup> November.
- (f)** An email was received thanking all members of Stoke St Michael Parish Council for all the work they do trying to ensure the village is a safe and tidy environment for residents and visitors.

## **12. Finance**

**Bank Balances as at:** - 4<sup>th</sup> December 2025

Unity Current Account – £2,282.44

Unity Savings Account – £52,849.94

Consideration of the Draft Budget

### **Receipts**

### **Payments**

(a) War Memorial Hall – Hall Hire - £45.00

(b) SALC – Councillor Training - £25.00

(c) Unity Trust Bank – Bank Charges – October and November - £12.00 – pd by DD

(d) Primrose Garden Maintenance – Grass Cutting - £772.12

(e) Clerks Salary October and November - £797.94

(f) Somerset Council – emptying of bins – 30p – underpaid

(g) Auto Speed Watch – Annual renewal of the licences - £360.00

(h) Ionos – Website Hosting – October and November - £27.60 – pd by DD

### **Transfers**

(i) Transfer for £5,000 from the Reserves Account to the Current Account.

## **13. Correspondence**

(a) Councillor Training – events being held over the winter months – forwarded 05.11.25

(b) Briefing Sheet for Parish and Town Council from Somerset Council – forwarded 05.11.25

## **14. Matters to report / items for next agenda**

**15. Date and time of next meeting:** Thursday 15<sup>th</sup> January 2026 starting at 7.30pm, to be held at the. Stoke St Michael War Memorial Hall.

**16. Under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

(a) To consider raising the SCP points for the Clerk