

## STOKE ST. MICHAEL PARISH COUNCIL

### To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

**Kate Egan Clerk to the Council**

### Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

**To be held on Thursday 26<sup>th</sup> February 2026 at Stoke St Michael War Memorial Hall, Stoke Hill, Stoke St Michael Starting at 7.30pm**

- 1. Welcome by the Chairman.**
- 2. Apologies for absence**
- 3. Absent**
- 4. Declarations of Interest and Dispensations**
  - (a) To receive declaration of interest from Councillors on items on the agenda**  
Cllr Anna Mearns has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028)
  - (b) To receive written requests for dispensations for disclosable pecuniary interests**  
Cllr Anna Mearns has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028)
  - (c) To grant any requests for dispensation as appropriate.**
- 5. Public Session.** The period designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes.
- 6. Somerset Councillor Reports**
- 7. To consider the approval of the minutes of the Parish Council Meeting held on 15<sup>th</sup> January 2026, previously circulated.**
- 8. Planning Applications – If other planning applications are received between the date of this notice and the date of the next meeting, they may be considered.**
  - (a) 2026/0037/FUL** Retrospective application for the extension of a solar site. Land at 366731 146471 Burges Hill, Stoke St Michael. **Recommendation** This was considered under the scheme of Delegation and the recommendation was to recommend approval.
  - (b) 2026/0069/HSE** Demolition of existing side extension and erection of single storey side and rear extension and loft conversion with rear dormer. 3 Moonhill Close, Stoke St Michael. **Recommendation** This was considered under the scheme of Delegation and the recommendation was to recommend approval.

**(c) SCC/4079/2023, SCC/4080/2023, SCC/4081/2023, SCC4082/2023**

**SCC4079/2023B.** Planning Applications relating to the Extension of Moons Hill Quarry, Stoke St Michael. The above application will be reported to the Planning Strategic Committee on 19th February 2026, starting at 2pm at Somerset Council, The Council Offices, Cannards Grave Road, Shepton Mallet. The Planning Committee will be run as a hybrid (virtual/physical) meeting meaning that, while Planning Committee Members will need to attend in person, members of the public can join virtually. If you wish to attend the committee in person, please arrive at the reception area at least 10 minutes before this starting time so that you can be seated before the meeting commences. If you wish to attend virtually, please notify Democratic Services so they can send you the link for the meeting and admit you on the day. A request to speak must be made to the Council's Democratic Services team no later than 5pm two clear working days before the committee meeting by email to [democratic@somerset.gov.uk](mailto:democratic@somerset.gov.uk) or by telephone on 01823 357628. For those speaking to object or support the proposal, the speaking slots will be allocated on a first come first served basis. If there are numerous members of the public wishing to speak in one slot it is advisable to decide for one person to make a statement on behalf of all. The meetings are hybrid and you can speak either in person at the meeting or virtually. If you wish to speak at the meeting virtually, please inform Democratic Services so that they can advise you of the details. If you have registered to speak, the Chair will invite you to speak at the appropriate time during the meeting.

**9. Planning Applications – Responses to be noted from Somerset Council.**

**(a) 2025/1377/LBC** Replace existing tiles to ground floor extension. Raise existing parapet by 250mm. Remove section of stonework and install a cavity tray with weep holes and rebuild cavity wall with removed stone. Remove 2 existing windows to the kitchen and replace with double glazed timber units. The Manor House, Church Street, Stoke St Michael.

**Decision** Somerset Council have granted approval.

**(b) 2025/1377/HSE** Replace existing tiles to ground floor extension. Raise existing parapet by 250mm. Remove section of stonework and install a cavity tray with weep holes and rebuild cavity wall with removed stone. Remove 2 existing windows to the kitchen and replace with double glazed timber units. The Manor House, Church Street, Stoke St Michael.

**Decision** Somerset Council have granted approval.

**(c) APP/E3335/W/25/3373901** Planning Application 2025/0100/PAA Prior approval for the change of use of 3 agricultural buildings, land to 3 dwellinghouses. Mendip Farm, Mendip Road, Stoke St Michael. **Decision** Although the Council's officer report is dated 19 March 2025, the Decision Notice is dated 3 April 2025 and issued accordingly. The decision was therefore issued after the 56 days application period had expired. As the Council did not provide the written notice within the prescribed timeframe set out in Paragraph W.(11)(c) development could commence.

**(d) 2025/1670/HSE** Replace the existing tiles to the ground floor extension.

Raise the existing parapet by 250mm. Remove a section of stonework and install a cavity tray with weep holes and rebuild the cavity wall with the removed stone. Remove two existing windows to the kitchen and replace with double glazed timber units. The Manor House, Church Street, Stoke St Michael. **Decision** Somerset Council have granted approval.

## **10. Grants**

**(a)** Grant application from Stoke St Michael Woodland for £2,000

## **11. To Be Resolved / Discussed**

- (a)** To consider approving the Community Emergency Plan – due to the size paper copies will be brought to the meeting.
- (b)** To consider adopting the form provided by haulage companies to report any heavy goods vehicles causing issues whilst driving through the village.
- (c)** To consider the leaflet to be delivered to the at Moonhill Close about how the green can be used in the future
- (d)** To consider the Asset List as at 31<sup>st</sup> March 2026.
- (e)** To consider the quote from J Murtagh Tree Services to carry out tree Work at Moonhill Green. Cost to reduce the maple by approx. 30% and crown lift over road. Crown lift Lime tree over road - £450 + VAT
- (f)** To consider the quote from Somerset Council for the emptying of the rubbish and dog waste bins within the village at a cost of £3380 + VAT.

## **12. Clerk / Councillors Report**

- (a)** Update from Cllr Simon Collins on the LCN Meeting held on 26<sup>th</sup> January 2026.
- (b)** Flooding issues on Green Lane were reported to Somerset Council, reference number 867827
- (c)** The new bin has now been installed at Moonhill Green, it has been added to the weekly schedule for emptying by Somerset Council.
- (d)** Somerset Council will be carrying out some work in the valley along to Cookswood. A remote flail will be deployed to cut back the brambles.
- (e)** Update from Cllr Amanda Taylor following a meeting with the Wainwright Futures Foundations Trustees regarding help with funding to build a stone bridge on the Millennium Green.

## **13. Finance**

### **Bank Balances as at: - 12<sup>th</sup> February 2026**

Unity Current Account – £4,873.62

Unity Savings Account – £48,137.17

### **Receipts**

**(a)** Woodstock Homes – hall hire for cancelled meeting - £43.50 – received 28.01.2026

### **Payments**

**(b)** Unity Trust Bank – Bank Charges - £6.00 – pd by DD 31.01.26

**(c)** SLCC – Annual Membership – additional payment - £28.44

**(d)** ICO Annual Membership - £52.00 – pd by DD 03.03.26

**(e)** Clerks Salary and expenses – January 26 - £499.81

**14. Correspondence**

- (a)** Draft Minutes from the Shepton LCN Meeting held on 26<sup>th</sup> January 2026 – forwarded 05.02.2026
- (b)** Somerset Council Briefing Sheet for Parish and Town Councils February 2026 – forwarded 05.02.2026

**15. Matters to report / items for next agenda**

**16. Date and time of next meeting:** Thursday 2<sup>nd</sup> April 2026 starting at 7.30pm, to be held at the. Stoke St Michael War Memorial Hall.